

COUNTY OF RIVERSIDE
Assessment Appeals Board Member Recruitment

The County of Riverside is currently seeking applicants to fill vacancies on the Assessment Appeals Board (AAB) No. 3. There are two board member positions and one alternate member position available. The AAB is a quasi-judicial body that hears assessment appeals at a public hearing where evidence is submitted by both parties, the applicant or their authorized representative, and the Assessor's Office. Evidence supports the applicant's challenge of a property's valuation or other determinations made by the Assessor's Office. The AAB hearing process provides 'equalization', or fairness of the assessment of a property's value of the property in question.

Eligibility Criteria

Applicants must have a minimum of five years of professional experience in California in one of the following fields:

- Attorney
- Certified Public Accountant or Public Accountant
- Licensed Real Estate Broker
- Property Appraiser Accredited by a Nationally Recognized Professional Organization
- Property Appraiser Certified by the Office of Real Estate Appraisers
- Property Appraiser Certified by the California State Board of Equalization

Individuals with commercial property experience are highly desired.

Former employees of any Assessor's Office are not eligible for appointment until the end of three years from the date of leaving employment.

Duties

Board members review evidence presented by both the applicant (or their representative) and the Assessor's Office during public hearings. They apply California property tax law and guidelines from the California State Board of Equalization to determine whether to uphold or revise the property assessment.

For more information regarding the duties of the Assessment Appeals Board
visit the California State Board of Equalization's webpage
at <http://boe.ca.gov/proptaxes/asmappeal.htm>

Meetings

AAB hearings are held every Wednesday and Thursday and quarterly on Mondays, with special hearings scheduled as needed.

Compensation

Board Members receive a taxable stipend for their attendance as follows:

- \$300 flat per diem rate for attending a Board Meeting.
- Mileage reimbursement for travel from the Board Member's residence to the hearing site at the current IRS standard mileage rate.
- Free parking in County-owned parking facilities when attending a hearing.

HOW TO APPLY

Applications are available online at <https://rivcocob.org/> or by contacting the Clerk of the Board's Office at (951) 955-1069 to request an application by mail.

Please submit a completed application by E-mail to COB@rivco.org or by U.S. Mail to:

Clerk of the Board of Supervisors
PO Box 1147
Riverside, CA 92502

Applications will be considered for any future vacancy within one year of submittal.

Additional Information

Individuals selected as Board Member nominees will be recommended to the Board of Supervisors for appointment. The Clerk of the Board will provide information regarding the requirement to complete training and successfully pass a written examination administered by the California State Board of Equalization.

If you have additional questions, please contact Assessment Appeals via email at AAB@rivco.org or by calling (951) 955-9688.

Riverside County Assessment Appeals information is available at <https://rivcocob.org/assessment-appeals-division>