

**COUNTY OF RIVERSIDE, CALIFORNIA
BOARD OF SUPERVISORS POLICY**

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Purpose:

To establish a policy for the review and analysis of matters relating to public infrastructure, public services, financial impacts, environmental impacts and land use and the coordination of the county's response to LAFCO and other jurisdictions. Other jurisdictions include (but are not limited to) cities, special districts, joint power authorities and other legal entities.

Policy:

The Board of Supervisors has established this policy and related procedures with regard to coordinating the county's response to LAFCO and other jurisdictions in an effort to ensure timely responses to required notices and requests for comments.

Non-County Land Use/Development Projects/Public Works Matters

All non-county land use, development projects and/or public works matters will be referred to the Transportation and Land Management Agency (TLMA) response coordinator who will log and monitor project notifications and environmental review documents. The TLMA response coordinator will routinely forward an Environmental Document Review Log to the affected district supervisor and to pertinent county departments for comment. Pertinent county departments include (but are not limited to) TLMA departments, County Fire, Flood Control District, Waste Management District, Regional Park and Open-Space District. Each department should notify the TLMA Response Coordinator of its assigned point of contact.

Each county department will provide a response to the notification even if the response is a "no comment". (The Flood Control District may prepare a separate response conditioned that a copy of the response is provided to the TLMA response coordinator). The TLMA response coordinator will prepare a coordinated response to be transmitted to the appropriate jurisdiction. Policy matters will be brought forward to the Board of Supervisors for its consideration.

All county departments receiving information from an adjoining county or jurisdiction concerning any change or possible change in the property contiguous to Riverside County are to immediately refer the matter to the TLMA response coordinator who will promptly notify the affected district supervisor. A coordinated county response will be prepared per policy, if applicable.

(COB - this paragraph replaces the subject matter of Board Policy A-12)

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Capable representatives of pertinent county departments shall attend and participate at public hearings when necessary to present the county's position, clarify issues, resolve conflicts and respond to inquiries.

LAFCO Incorporations and Annexations Matters

All LAFCO matters received by any county department concerning Riverside County will be referred to the County Executive Office LAFCO analyst who will log and monitor referral actions and coordinate a response through pertinent county departments. Pertinent county departments include (but are not limited to) Transportation, Planning, Environmental Health, Flood Control, Waste Management, Economic Development Agency, Treasurer-Tax Collector and Auditor-Controller. Each department should notify the LAFCO Analyst of its assigned point of contact.

Each county department will provide a response to the notification even if the response is a "no comment". In responding to LAFCO matters, county departments should consider the potential and long-term cumulative impacts on public services, safety, fiscal impacts consistency with general planning, and other factors identified in the Cortese Knox Hertzberg Local Government Reorganization Act of 2000. Capable representatives of pertinent county departments shall attend and participate at LAFCO hearings when necessary to present the county's position, clarify issues, resolve conflicts and respond to inquiries.

The County Executive Office will bring any policy-related LAFCO actions to the Board of Supervisors for its consideration. Routine LAFCO responses prepared by the County Executive Office shall be forwarded to the affected District Supervisor.

(COB - this section replaces the subject matter of Board Policy A-45)

Redevelopment Agency Matters

All non-county redevelopment agency matters received by any county department concerning municipal redevelopment projects, reorganizations, and/or merged projects will be referred to the County Executive Office redevelopment analyst who will log and monitor referral actions and coordinate a response through pertinent county departments. Pertinent county departments include (but are not limited to) the Assessor, the Auditor-Controller, the Treasurer-Tax Collector and TLMA. Each department should notify the redevelopment analyst of its assigned point of contact.

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Each county department will provide a response to the notification even if the response is a “no comment”. Capable representatives of pertinent county departments shall attend and participate at public hearings when necessary to present the county’s position, clarify issues, resolve conflicts and respond to inquiries.

In responding to redevelopment agency matters, the County Executive Office redevelopment analyst should comment on any potential fiscal impacts and prepare an analysis of the cumulative tax loss and project definitions. The analysis shall be forwarded to the affected district supervisor prior to transmitting the county’s response to the appropriate Redevelopment Agency.

This policy replaces Board Policies A-12 and A-45.

Reference:

Minute Order 3.1 of 11/09/2004

Minute Order 3.7 of 11/07/2006