

COUNTY OF RIVERSIDE, CALIFORNIA
BOARD OF SUPERVISORS POLICY

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Policy:

An ordinance or ordinance amendment shall require initiation by the Board of Supervisors. Such initiation shall be in the form of an order adopted by the affirmative vote of not less than a majority of the entire membership of the Board. The order shall prescribe, in general terms, the contents of the ordinance or ordinance amendment and shall direct the appropriate agency or department to prepare and process it. Notwithstanding the provisions of Board Policy A-5, an ordinance or ordinance amendment shall not be placed on the Board of Supervisors' agenda for introduction, or for adoption if introduction is not required, unless the Board has adopted an order initiating the ordinance or ordinance amendment in the manner described above. In addition, an amendment to the Land Use Ordinance shall not be noticed or set for hearing before the Planning Commission, unless the Board has adopted an order initiating the amendment.

The Board of Supervisors shall consider the costs associated with preparing, processing and implementing an ordinance or ordinance amendment in deciding whether to adopt an order initiating the ordinance or ordinance amendment.

A request for an order initiating an ordinance or ordinance amendment shall be made by a member of the Board of Supervisors or an Agency or Department Head.

This policy shall not apply to any of the following:

Ordinances or ordinance amendments meeting the requirements of Government Code section 25123(d) or Government Code section 65858;

Ordinances or ordinance amendments relating to community facilities districts or special assessments;

Ordinance amendments adjusting existing fees charged for services, permits or licenses;

Salary Ordinance amendments creating new or deleting existing job classifications, changing salary plans or grades for existing job classifications, adding positions fully funded by grant monies or deleting vacant positions; and

Land Use Ordinance amendments changing zone classifications that are fully funded by private land owners.

Reference:

Minute Order 3.93 of 05/04/10

Minute Order 3.4 of 06/22/10