

COUNTY OF RIVERSIDE, CALIFORNIA
BOARD OF SUPERVISORS POLICY

Subject:
CONTRACT SERVICES TO CITIES

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Policy:

The Board of Supervisors may, upon the request of the city council of an incorporated city, provide specific services to such city under terms, conditions and rates set forth in a contract to be executed between both agencies.

1. Rates for contract services to cities shall be reviewed annually by the County Auditor-Controller.

2. Any County staff positions funded by contract revenue shall be deleted upon the reduction in or termination of such a contract.
 - a. Contract-funded positions shall be added and deleted through the Human Resources ABP (Adding/Deleting of Budgeted Positions) Form:
 1. The department shall indicate whether the position(s) is being added or deleted by virtue of contract revenue.

 2. The department shall indicate the percentage of the position(s) funded by the contract.

 3. The department shall maintain all Board-authorizing Form-11's for all positions added by virtue of contract revenue for the duration of the contract period.

3. Upon the termination of contract funding, the position(s) shall be deleted unless the department can demonstrate that the position(s) can be funded from other than new net county cost.

Reference:

Minute Order dated 01/28/75
Minute Order 3.3 of 04/10/07
Minute Order 3.16 of 10/27/09