

COUNTY OF RIVERSIDE, CALIFORNIA
BOARD OF SUPERVISORS POLICY

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Policy:

Once the Board of Supervisors has approved purchase of a specific number of fixed asset equipment items and has appropriated funds for the purchase of these equipment items, the department head shall limit purchase of the equipment to not more than the number of items per line approved by the Board.

Should the department head desire to procure additional numbers of the items approved or procure new fixed assets, the department shall follow the procedures developed by the County Executive Officer and the Auditor-Controller as explained in the Auditor-Controller's Standard Practice Manual under Procedure No. III-D-2-2.1.

Reference:

Minute Order dated 01/17/78
Minute Order dated 06/24/86
Minute Order 3.4 of 12/18/07