

**COUNTY OF RIVERSIDE, CALIFORNIA**  
**BOARD OF SUPERVISORS POLICY**

| <b><u>Subject:</u></b>                      | <b><u>Policy Number</u></b> | <b><u>Page</u></b> |
|---|-----------------------------|--------------------|
| <b>VETERAN INCENTIVE PURCHASING PROGRAM</b> | <b>A-71</b>                 | <b>1 of 2</b>      |

**I. POLICY**

It is the goal of the County of Riverside to help improve employment opportunities for veterans. To further this goal, the County aspires to foster policies which lead to full employment for veterans who want to work. Through County procurements, the County desires to explore and implement new means and methods to encourage and incentivize businesses which employ veterans. All County departments, agencies and special districts shall include in solicitation documents a statement that a five percent (5%) price preference for Veteran Businesses and Veteran Qualified Businesses will be utilized in evaluations.

This policy shall apply to agreements, contracts, leases and purchase orders for materials, services, or consultants paid for, in whole or in part, out of County funds or funds administered by the County. This policy shall not apply to the extent it conflicts with any applicable law, regulation or funding source requirements.

**II. DEFINITIONS**

- A. "Veteran Business" as used in this policy means a business that is at least fifty-one percent (51%) owned by one or more veterans.
- B. "Veteran Qualified Business" as used in this policy means a business which can provide proof of their workforce containing no less than 10% veterans.
- C. "Veteran" as used in this policy means a person who has served or is currently serving in the U.S. armed services, reserves or active, and is serving honorably or has been honorably discharged.

**III. ROLE OF COUNTY COMPLIANCE CONTRACTS OFFICER**

- A. The Purchasing Department, through the County Compliance Contracts Office, shall develop, manage and implement this policy. The Compliance Contracts Officer shall:
  - 1. Provide assistance and guidance to all County departments, agencies and special districts in matters related to the

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|---|-----------------------------|--------------------|
| <b>VETERAN INCENTIVE<br/>PURCHASING PROGRAM</b> | <b>A-71</b>                 | <b>2 of 2</b>      |

implementation, interpretation, and enforcement of this policy.

2. Develop a method for identifying and maintaining an inventory of Veteran Businesses and Veteran Qualified Businesses, their capabilities, services, and/or products.
3. Participate in business opportunity meetings, conferences, seminars and community activities regarding Veterans employment.
4. Have authority to request and receive information from County departments, agencies and special districts regarding compliance with this policy.

**IV. EFFECTIVE DATE**

This policy shall take effect immediately.

**Reference:**

Minute Order 3-51 of 07/15/14

Minute Order 3.8 of 05/21/19 (Rescinded)