

COUNTY OF RIVERSIDE, CALIFORNIA
BOARD OF SUPERVISORS POLICY

<u>Subject:</u>	<u>Policy Number</u>	<u>Page</u>
RISK MANAGEMENT STEERING COMMITTEE; SUITS AGAINST COUNTY EMPLOYEES AND OFFICIALS	B-2	1 of 2

Policy:

- I. Formation of Risk Management Steering Committee
 - A. The Risk Management Steering Committee (RMSC) will consist of the Chief Financial Officer, Human Resources Director or designee and County Counsel or designee and two members to be appointed by the Executive Office.
 - B. The RSMC will have the following responsibilities:
 1. Analyze Risk Management trends across County.
 2. Meet with Department Heads regarding efforts to reduce risk. These meetings will take place at regular intervals as determined by the RMSC. These meetings may discuss both specific incidents of risk and overall trends occurring within the Department.
 3. The RMSC will meet weekly, or at an interval as otherwise determined, to discuss areas of significant risk within the County and strategies to reduce such risk. This will include risk trends and specific instances of risk. The RMSC will also discuss other issues related to County Risk Management.
 4. Recommend policy revisions/changes to Departments regarding reduction of risk based on analysis of trends and best practices. RMSC will meet with Departments regularly to discuss policy review and amendments to reduce risk to the County.
 5. Other assignments related to risk Management as directed by the Board of Supervisors, CEO or COO.
 6. Report to Board of Supervisors biannually or as needed to report on issues and progress.
 7. Report to Board of Supervisors and County Executive Office regarding areas or issues of immediate risk or liability.
- II. In cases where a claim or suit is brought against an employee or officer of the County of Riverside which may be subject to county liability, and the employee or officer makes a timely written request to be defended, County Counsel will, unless other provisions are made for such defense, provide such defense, subject to the condition that in cases where there is or may be doubt as to whether the injury

COUNTY OF RIVERSIDE, CALIFORNIA
BOARD OF SUPERVISORS POLICY

<u>Subject:</u>	<u>Policy Number</u>	<u>Page</u>
RISK MANAGEMENT STEERING COMMITTEE; SUITS AGAINST COUNTY EMPLOYEES AND OFFICIALS	B-2	2 of 2

complained of occurred within the scope of employment, such defense shall be provided under an agreement with the employee or officer reserving the rights of the county not to pay a judgment, or settlement to which the county has agreed, until it has established that the injury complained of arose out of an act or omission occurring within the scope of employment and until it is established that the act or omission was not caused by actual fraud, corruption or actual malice; provided, that the authority and duty extended shall be subject to further appropriate order of the Board of Supervisors in any particular case.

Reference:

Minute Order dated 10/21/63
Minute Order 3.3 of 04/10/07
Minute Order 3.4 of 05/22/18
Minute Order 3.25 of 11/05/19